

# Santa Teresa Cemetery

912 Buschong Street, Houston, Texas 77039

Phone (281) 987-3100 – Fax (281) 987-3136

## Rules and Regulations – Effective March 13, 2018

### Purpose:

These Rules and Regulations are designed for the protection of owners with interment rights in addition to cemetery personnel and all visitors. They are to be observed and will be enforced in order to maintain an orderly, clean, safe, and respectful cemetery environment.

- No person shall be permitted to enter or leave the cemetery except by the public gates. **Gate hours are 8:00 AM to Sunset 7 days a week. Any person(s) found in the cemetery after dusk will be trespassing in violation of cemetery visitation hours and may be prosecuted.**
- Automobiles shall not be driven through the cemetery at a greater speed than **10 miles per hour, and may never be parked or driven on/through the grass.**
- **The burning of materials and consumption/possession of alcoholic beverages is strictly forbidden.**
- **No planting, digging, burials, painting, or installation of markers are allowed on cemetery grounds at any time by persons other than official cemetery personnel.**
- **No glass of any kind is permitted on graves or markers. This includes, but is not limited to, bottles, vases, and snow-globes.**
- Any and all decorations left on cemetery grounds must be tasteful and properly placed on their respective burial space marker (or at the head of the burial space, should the grave not have a marker). **All flowers must be placed within a flower vase approved by Santa Teresa Cemetery.**
- Families may place Holiday decorations on graves 7 days before these Holidays and must be removed no later than 7 days after the actual Holiday. Holidays observed: *Christmas, Easter, Mother's Day, Father's Day, Valentine's Day, Day of the Dead.*
- Written approval of design and authorization by cemetery personnel is required before setting any memorial, monument, grave ledgers, etc on any grave in any section of the cemetery.
  - Upright monuments must be of **solid granite and/or bronze**. Granite monuments must have a minimum thickness (at the base) of **6 inches** for adult graves, and **4 inches** for infant graves. The die must be secured by **0.5 inch** aluminum pins (minimum of 2) to its granite base every **15 inches** (excluding slants). Memorial/Marker/Monument installations must be, at minimum, **2 inches** shorter than the total width of the burial space. All flat markers must be at least **4 inches** thick and set flat at lawn level. *Hickey-style* markers are not allowed and all upright/slant monuments must have a concrete foundation. Monuments designed for multiple adult burial spaces may only have a maximum width of **7 feet**. **No advertising of any kind is permitted on grave markers.**
  - **Santa Teresa Cemetery reserves the right to remove from the cemetery any and all items, materials, and decorations determined by cemetery personnel to be in inappropriate, dangerous, or in violation of any of the Rules & Regulations. Santa Teresa Cemetery may remove these items without warning and will not be held liable for any lost items of monetary or sentimental value. All third-party and hand-made markers, curbing, borders, etc. that are deemed unsafe or in violation of cemetery rules and regulations will be removed and a removal fee charged to the owner of the space. Items and materials may not be returned to the owner or space, and any markers/memorials/monuments may only be replaced by the aforementioned types of approved marker/memorial/monument.**

The setting fee for a marker set by Santa Teresa Cemetery is **\$0.65 per square inch** for flat markers and **\$0.95 per square inch** of the granite base for uprights. This fee is due 24 hours prior to the initiation of any work to be done on the setting of a marker. If additional equipment/handling for setting a marker is needed, an extra service cost will be appended to the initial setting fee. Should the customer choose to have a third party with **\$1 Million General Liability Insurance & Workers Compensation** install a marker, Santa Teresa Cemetery will charge a fee equal to 70% of the standard Morales installation fee (to be paid by the customer or third party). If a marker/monument needs to be removed and reinstalled for any reason (IE: opening & closing a grave), a minimum \$200.00 fee will be charged.

### NOTICE REGARDING BURIAL MARKER/MONUMENT

**SELLER WILL ORDER THE MARKER/MONUMENT ON/BEFORE THE 21ST DAY AFTER BOTH OF THE FOLLOWING EVENTS HAVE OCCURRED: 1) THE PURCHASER PAYS THE AMOUNT REQUIRED TO ORDER THE MARKER/MONUMENT & ALL AMOUNTS DUE UNDER THE PERPETUAL CARE CEMETERY AGREEMENT INCLUDING CHARGES FOR INTERNMENT RIGHTS, THE PLOT/PLOTS ON WHICH THE MARKER/MONUMENT IS TO BE SET, AND FEES FOR PERPETUAL CARE; AND 2) THE PURCHASER APPROVES THE DESIGN AND LETTERING FOR THE MARKER/MONUMENT AND SIGNS THE NECESSARY DOCUMENTATION DIRECTING OR AUTHORIZING THE SELLER TO ORDER THE BURIAL MARKER/MONUMENT.**

**SELLER WILL SET THE BURIAL MARKER, ONCE IT HAS BEEN DELIVERED TO THE CEMETERY ON/BEFORE THE 15TH DAY AFTER ALL OF THE FOLLOWING HAVE OCCURRED: 1) THE PURCHASER INSPECTS AND ACCEPTS THE MARKER; AND 2) THE PURCHASER PAYS TO THE SELLER ALL AMOUNTS DUE UNDER THE CONTRACT FOR THE MARKER, INCLUDING THE AMOUNT DUE FOR THE BASE AND ANY REMAINING AMOUNTS DUE UNDER THE PERPETUAL CARE CEMETERY AGREEMENT INCLUDING CHARGES FOR INTERNMENT RIGHTS, THE PLOT/PLOTS ON WHICH THE MARKER IS TO BE SET, AND FEES FOR PERPETUAL CARE. HOWEVER, IF THE PURCHASER HAS STIPULATED IN WRITING THAT THE MARKER BE SET LATER THAN REQUIRED UNDER THIS SUBSECTION, THE SELLER WILL SET THE MARKER AT THE TIME STIPULATED BY THE PURCHASER.**

**SELLER WILL SET THE BURIAL MONUMENT ONCE IT HAS BEEN DELIVERED TO THE CEMETERY ON/BEFORE THE 25TH DAY AFTER ALL OF THE FOLLOWING HAVE OCCURRED: 1) THE PURCHASER INSPECTS AND ACCEPTS THE MONUMENT; AND 2) THE PURCHASER PAYS TO THE SELLER ALL AMOUNTS DUE UNDER THE CONTRACT FOR THE MONUMENT, INCLUDING THE AMOUNT DUE FOR THE FOUNDATION AND ANY REMAINING AMOUNTS DUE UNDER THE PERPETUAL CARE CEMETERY AGREEMENT; INCLUDING CHARGES FOR INTERNMENT RIGHTS, THE PLOT/PLOTS ON WHICH THE MONUMENT IS TO BE SET AND THE FEES FOR PERPETUAL CARE. HOWEVER, IF THE PURCHASER HAS STIPULATED IN WRITING THAT THE MONUMENT MUST BE SET LATER THAN REQUIRED UNDER THIS SUBSECTION, THE SELLER WILL SET THE MONUMENT AT THE TIME STIPULATED BY THE PURCHASER.**

**SELLER WILL NOTIFY THE PURCHASER IN WRITING NO LATER THAN THE 5TH DAY AFTER THE MARKER/MONUMENT IS TO BE SET AS STATED ABOVE. IF THE MARKER/MONUMENT CANNOT BE SET WITHIN THE TIME PERIOD STATED ABOVE DUE TO INCLEMENT WEATHER OR OTHER SPECIAL CIRCUMSTANCES, SELLER WILL INDICATE THE DATE THE MARKER/MONUMENT IS EXPECTED TO BE SET & PROVIDE AN EXPLANATION OF THE DELAY.**

**Santa Teresa & Morales Cemetery is not responsible for any damages to memorials, monuments, ledgers, or any other installation or decoration on cemetery grounds. The cemetery reserves the right to make an exception to any or all the above rules for any reason it sees fit, but these exceptions shall not constitute in any way or manner grounds for a precedent for changing the rules. These Rules and Regulations can be changed without notice.**

Deceased Name: \_\_\_\_\_

Location – Section: \_\_\_\_\_ Lot: \_\_\_\_\_ Space: \_\_\_\_\_

I have read and understand these rules and regulations

Print Name: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_